

Berla Accessibility Conformance Report

Revised Section 508 Edition

(Based on VPAT® Version 2.5)

Name of Product/Version: Berla Website (www.berla.co)

Report Date: July 8th, 2024

Product Description: Website detailing products, services, and training

Contact Information: accessibility@berla.co

Notes:

Mobile web browsers were also used in evaluation (Chrome, Firefox, Safari)

Evaluation Methods Used:

Multiple Web browsers (Chrome, Firefox, Edge, Safari)

Applicable Standards/Guidelines

This report covers the degree of conformance for the following accessibility standard/guidelines:

Standard/Guideline	Included in Report
<u>Web Content Accessibility Guidelines 2.0</u>	Level A (Yes) Level AA (Yes) Level AAA (No)
<u>Revised Section 508 standards published January 18, 2017 and corrected January 22, 2018</u>	(Yes)

Terms

The terms used in the Conformance Level information are defined as follows:

- **Supports:** The functionality of the product has at least one method that meets the criterion without known defects or meets with equivalent facilitation.
- **Partially Supports:** Some functionality of the product does not meet the criterion.
- **Does Not Support:** The majority of product functionality does not meet the criterion.
- **Not Applicable:** The criterion is not relevant to the product.
- **Not Evaluated:** The product has not been evaluated against the criterion. This can only be used in WCAG Level AAA criteria.

WCAG 2.0 Report

Tables 1 and 2 also document conformance with Revised Section 508:

- Chapter 5 – 501.1 Scope, 504.2 Content Creation or Editing
- Chapter 6 – 602.3 Electronic Support Documentation

Note: When reporting on conformance with the WCAG 2.0 Success Criteria, they are scoped for full pages, complete processes, and accessibility-supported ways of using technology as documented in the [WCAG 2.0 Conformance Requirements](#).

Table 1: Success Criteria, Level A

Notes:

Criteria	Conformance Level	Remarks and Explanations
<p><u>1.1.1 Non-text Content (Level A)</u> Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> ● 501 (Web)(Software) ● 504.2 (Authoring Tool) ● 602.3 (Support Docs) 	Partially Supports	Some content does not include appropriate text labels
<p><u>1.2.1 Audio-only and Video-only (Prerecorded) (Level A)</u> Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> ● 501 (Web)(Software) ● 504.2 (Authoring Tool) ● 602.3 (Support Docs) 	Not Applicable	No direct audio or video resources on website
<p><u>1.2.2 Captions (Prerecorded) (Level A)</u> Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> ● 501 (Web)(Software) ● 504.2 (Authoring Tool) ● 602.3 (Support Docs) 	Not Applicable	No direct audio or video resources on website
<p><u>1.2.3 Audio Description or Media Alternative (Prerecorded) (Level A)</u> Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> ● 501 (Web)(Software) ● 504.2 (Authoring Tool) ● 602.3 (Support Docs) 	Not Applicable	No direct audio or video resources on website

Criteria	Conformance Level	Remarks and Explanations
<p><u>1.3.1 Info and Relationships</u> (Level A)</p> <p>Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> ● 501 (Web)(Software) ● 504.2 (Authoring Tool) ● 602.3 (Support Docs) 	Partially Supports	Some information appears only in graphical format
<p><u>1.3.2 Meaningful Sequence</u> (Level A)</p> <p>Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> ● 501 (Web)(Software) ● 504.2 (Authoring Tool) ● 602.3 (Support Docs) 	Partially Supports	Most information is presented with meaningful sequence in mind
<p><u>1.3.3 Sensory Characteristics</u> (Level A)</p> <p>Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> ● 501 (Web)(Software) ● 504.2 (Authoring Tool) ● 602.3 (Support Docs) 	Partially Supports	Some information appears only in graphical format
<p><u>1.4.1 Use of Color</u> (Level A)</p> <p>Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> ● 501 (Web)(Software) ● 504.2 (Authoring Tool) ● 602.3 (Support Docs) 	Supports	Color is not the only visual means of conveying information
<p><u>1.4.2 Audio Control</u> (Level A)</p> <p>Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> ● 501 (Web)(Software) ● 504.2 (Authoring Tool) ● 602.3 (Support Docs) 	Not Applicable	No direct audio resources on website

Criteria	Conformance Level	Remarks and Explanations
<p><u>2.1.1 Keyboard (Level A)</u> Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> ● 501 (Web)(Software) ● 504.2 (Authoring Tool) ● 602.3 (Support Docs) 	Partially Supports	Most content can be browsed using only a keyboard using 'tab', 'arrow keys', and 'enter'
<p><u>2.1.2 No Keyboard Trap (Level A)</u> Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> ● 501 (Web)(Software) ● 504.2 (Authoring Tool) ● 602.3 (Support Docs) 	Partially Supports	Most content can be browsed using only a keyboard, however, there are areas of the website that do end up in a keyboard 'trap'.
<p><u>2.2.1 Timing Adjustable (Level A)</u> Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> ● 501 (Web)(Software) ● 504.2 (Authoring Tool) ● 602.3 (Support Docs) 	Partially Supports	There are timed areas of the website, but adequate time is provided to review content before the time expires. This same content is available in other areas of the website without any 'timing' constraints
<p><u>2.2.2 Pause, Stop, Hide (Level A)</u> Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> ● 501 (Web)(Software) ● 504.2 (Authoring Tool) ● 602.3 (Support Docs) 	Partially Supports	There are timed areas of the website, but adequate time is provided to review content before the time expires. This same content is available in other areas of the website without any 'timing' constraints
<p><u>2.3.1 Three Flashes or Below Threshold (Level A)</u> Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> ● 501 (Web)(Software) ● 504.2 (Authoring Tool) ● 602.3 (Support Docs) 	Not Applicable	There are no flashing areas on the website

Criteria	Conformance Level	Remarks and Explanations
<p><u>2.4.1 Bypass Blocks</u> (Level A)</p> <p>Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> ● 501 (Web)(Software) – Does not apply to non-web software ● 504.2 (Authoring Tool) ● 602.3 (Support Docs) – Does not apply to non-web docs 	Supports	With the exception of the header and footers, there is no repeating content that is not easily bypassed
<p><u>2.4.2 Page Titled</u> (Level A)</p> <p>Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> ● 501 (Web)(Software) ● 504.2 (Authoring Tool) ● 602.3 (Support Docs) 	Supports	Website pages are named with their content in mind
<p><u>2.4.3 Focus Order</u> (Level A)</p> <p>Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> ● 501 (Web)(Software) ● 504.2 (Authoring Tool) ● 602.3 (Support Docs) 	Supports	Website focus order preserves meaning and operability
<p><u>2.4.4 Link Purpose (In Context)</u> (Level A)</p> <p>Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> ● 501 (Web)(Software) ● 504.2 (Authoring Tool) ● 602.3 (Support Docs) 	Partially Supports	Most links convey their context in the linked URL
<p><u>3.1.1 Language of Page</u> (Level A)</p> <p>Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> ● 501 (Web)(Software) ● 504.2 (Authoring Tool) ● 602.3 (Support Docs) 	Supports	Default language can be programmatically determined

Criteria	Conformance Level	Remarks and Explanations
<p><u>3.2.1 On Focus (Level A)</u> Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> ● 501 (Web)(Software) ● 504.2 (Authoring Tool) ● 602.3 (Support Docs) 	Supports	No user input would prompt a change of context on focus alone
<p><u>3.2.2 On Input (Level A)</u> Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> ● 501 (Web)(Software) ● 504.2 (Authoring Tool) ● 602.3 (Support Docs) 	Supports	Shadow boxes are the only user input prompted change of context that this success criterion would apply to
<p><u>3.3.1 Error Identification (Level A)</u> Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> ● 501 (Web)(Software) ● 504.2 (Authoring Tool) ● 602.3 (Support Docs) 	Supports	The contact form is the only area of the website that accepts custom user input. This form identifies any user input error as text and is displayed to the user in a contrasting color
<p><u>3.3.2 Labels or Instructions (Level A)</u> Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> ● 501 (Web)(Software) ● 504.2 (Authoring Tool) ● 602.3 (Support Docs) 	Supports	Any requested user input is identified as such, and instructions are provided for successful input
<p><u>4.1.1 Parsing (Level A)</u> Also applies to: WCAG 2.0 – Always answer ‘Supports’ Revised Section 508</p> <ul style="list-style-type: none"> ● 501 (Web)(Software) ● 504.2 (Authoring Tool) ● 602.3 (Support Docs) 	Supports	For WCAG 2.0 and 2.1, the September 2023 errata update indicates this criterion is always supported. See the WCAG 2.0 Editorial Errata and the WCAG 2.1 Editorial Errata .

Criteria	Conformance Level	Remarks and Explanations
<u>4.1.2 Name, Role, Value (Level A)</u> Also applies to: Revised Section 508 <ul style="list-style-type: none"> ● 501 (Web)(Software) ● 504.2 (Authoring Tool) ● 602.3 (Support Docs) 	Supports	These properties only apply to a single form on the website, and those properties can be programmatically determined

Table 2: Success Criteria, Level AA

Notes:

Criteria	Conformance Level	Remarks and Explanations
<u>1.2.4 Captions (Live) (Level AA)</u> Also applies to: Revised Section 508 <ul style="list-style-type: none"> ● 501 (Web)(Software) ● 504.2 (Authoring Tool) ● 602.3 (Support Docs) 	Not Applicable	No content requiring captions exists
<u>1.2.5 Audio Description (Prerecorded) (Level AA)</u> Also applies to: Revised Section 508 <ul style="list-style-type: none"> ● 501 (Web)(Software) ● 504.2 (Authoring Tool) ● 602.3 (Support Docs) 	Not Applicable	No content requiring audio description exists on the website

Criteria	Conformance Level	Remarks and Explanations
<p><u>1.4.3 Contrast (Minimum) (Level AA)</u> Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> ● 501 (Web)(Software) ● 504.2 (Authoring Tool) ● 602.3 (Support Docs) 	Partially Supports	All content on the website is considered 'high-contrast (i.e., white on black or black on white) with the exception of the footer
<p><u>1.4.4 Resize text (Level AA)</u> Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> ● 501 (Web)(Software) ● 504.2 (Authoring Tool) ● 602.3 (Support Docs) 	Supports	Text can be resized using default tools built into most user-agents (tested with Firefox, Chrome and Safari)
<p><u>1.4.5 Images of Text (Level AA)</u> Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> ● 501 (Web)(Software) ● 504.2 (Authoring Tool) ● 602.3 (Support Docs) 	Partially Supports	Some graphic content depicts text, and such text is essential to the information being conveyed
<p><u>2.4.5 Multiple Ways (Level AA)</u> Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> ● 501 (Web)(Software) – Does not apply to non-web software ● 504.2 (Authoring Tool) ● 602.3 (Support Docs) – Does not apply to non-web docs 	Partially Supports	Multiple paths exist to the majority of pages on the website (with the exception of nested sub-pages or forms)
<p><u>2.4.6 Headings and Labels (Level AA)</u> Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> ● 501 (Web)(Software) ● 504.2 (Authoring Tool) ● 602.3 (Support Docs) 	Supports	Headings and labels describe the topics or purposes they represent

Criteria	Conformance Level	Remarks and Explanations
<p><u>2.4.7 Focus Visible</u> (Level AA)</p> <p>Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> ● 501 (Web)(Software) ● 504.2 (Authoring Tool) ● 602.3 (Support Docs) 	Partially Supports	Most areas of the website have a reliable means of determining focus using only a keyboard
<p><u>3.1.2 Language of Parts</u> (Level AA)</p> <p>Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> ● 501 (Web)(Software) ● 504.2 (Authoring Tool) ● 602.3 (Support Docs) 	Supports	The language of each passage or phrase can be programmatically determined
<p><u>3.2.3 Consistent Navigation</u> (Level AA)</p> <p>Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> ● 501 (Web)(Software) – Does not apply to non-web software ● 504.2 (Authoring Tool) ● 602.3 (Support Docs) – Does not apply to non-web docs 	Supports	Repeating navigation elements are in a uniform pattern
<p><u>3.2.4 Consistent Identification</u> (Level AA)</p> <p>Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> ● 501 (Web)(Software) – Does not apply to non-web software ● 504.2 (Authoring Tool) ● 602.3 (Support Docs) – Does not apply to non-web docs 	Supports	Same and similar functional items are consistently identified
<p><u>3.3.3 Error Suggestion</u> (Level AA)</p> <p>Also applies to: Revised Section 508</p> <ul style="list-style-type: none"> ● 501 (Web)(Software) ● 504.2 (Authoring Tool) ● 602.3 (Support Docs) 	Not Applicable	Errors presented in the only available form are generic in nature, and only suggest that improper input was received

Criteria	Conformance Level	Remarks and Explanations
<u>3.3.4 Error Prevention (Legal, Financial, Data) (Level AA)</u> Also applies to: Revised Section 508 <ul style="list-style-type: none"> ● 501 (Web)(Software) ● 504.2 (Authoring Tool) ● 602.3 (Support Docs) 	Not Applicable	No such examples exist on the website

Table 3: Success Criteria, Level AAA

Notes:

Criteria	Conformance Level	Remarks and Explanations
<u>1.2.6 Sign Language (Prerecorded) (Level AAA)</u> Revised Section 508 – Does not apply	Not Applicable	No content requiring sign language exists on the website
<u>1.2.7 Extended Audio Description (Prerecorded) (Level AAA)</u> Revised Section 508 – Does not apply	Not Applicable	No such content exists on the website
<u>1.2.8 Media Alternative (Prerecorded) (Level AAA)</u> Revised Section 508 – Does not apply	Not Applicable	No such content exists on the website
<u>1.2.9 Audio-only (Live) (Level AAA)</u> Revised Section 508 – Does not apply	Not Applicable	No such content exists on the website
<u>1.4.6 Contrast (Enhanced) (Level AAA)</u> Revised Section 508 – Does not apply	Partially Supports	The majority of text is considered 'high-contrast' (i.e. black-on-white, or white-on-black).
<u>1.4.7 Low or No Background Audio (Level AAA)</u> Revised Section 508 – Does not apply	Not Applicable	No such content exists on website

Criteria	Conformance Level	Remarks and Explanations
<u>1.4.8 Visual Presentation</u> (Level AAA) Revised Section 508 – Does not apply	Partially Supports	No design elements can be natively adjusted by the user. However, text can be resized by the user agent up to 200+% (Tested with Firefox, Chrome and Safari)
<u>1.4.9 Images of Text (No Exception)</u> (Level AAA) Revised Section 508 – Does not apply	Supports	Images of text are essential to the information being conveyed
<u>2.1.3 Keyboard (No Exception)</u> (Level AAA) Revised Section 508 – Does not apply	Partially Supports	Most functionality of the website can be navigated using only a keyboard interface
<u>2.2.3 No Timing</u> (Level AAA) Revised Section 508 – Does not apply	Supports	Timing is not a factor of information presented on the website
<u>2.2.4 Interruptions</u> (Level AAA) Revised Section 508 – Does not apply	Not Applicable	No such example exists on the website
<u>2.2.5 Re-authenticating</u> (Level AAA) Revised Section 508 – Does not apply	Not Applicable	The website provides no authentication option whatsoever
<u>2.3.2 Three Flashes</u> (Level AAA) Revised Section 508 – Does not apply	Supports	No flashes exist on the website
<u>2.4.8 Location</u> (Level AAA) Revised Section 508 – Does not apply	Not Applicable	The website does not request the users location
<u>2.4.9 Link Purpose (Link Only)</u> (Level AAA) Revised Section 508 – Does not apply	Partially Supports	The majority of links on the website have a clear purpose and context based on the URL
<u>2.4.10 Section Headings</u> (Level AAA) Revised Section 508 – Does not apply	Supports	Section headings are used to organize and identify the content being presented
<u>3.1.3 Unusual Words</u> (Level AAA) Revised Section 508 – Does not apply	Partially Supports	In most cases, any unusual words are described or explained. There are no additional mechanisms in place for describing uncommon 'idioms or jargon'.

Criteria	Conformance Level	Remarks and Explanations
<u>3.1.4 Abbreviations</u> (Level AAA) Revised Section 508 – Does not apply	Partially Supports	In most cases, any unusual words are described or explained.
<u>3.1.5 Reading Level</u> (Level AAA) Revised Section 508 – Does not apply	Not Applicable	No such example exists on the website
<u>3.1.6 Pronunciation</u> (Level AAA) Revised Section 508 – Does not apply	Partially Support	In most cases, any unusual words or pronunciations are described or explained.
<u>3.2.5 Change on Request</u> (Level AAA) Revised Section 508 – Does not apply	Supports	Changes of context are only triggered upon user request (clicking a link)
<u>3.3.5 Help</u> (Level AAA) Revised Section 508 – Does not apply	Partially Supports	The only area of the website that applies to 'context-sensitive' help is the user submission 'contact' form. In this case, 'context-sensitive' help is available
<u>3.3.6 Error Prevention (All)</u> (Level AAA) Revised Section 508 – Does not apply	Supports	The only area of the website that accepts custom user input uses input validation, and error identification, displaying error messages to the user

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Notes:

Chapter 3: Functional Performance Criteria (FPC)

Notes:

Criteria	Conformance Level	Remarks and Explanations
302.1 Without Vision	Supports	All text-related items and navigation items are readable using a screen reader. Tested with VoiceOver on Mac OSX and Narrator on Windows 11.
302.2 With Limited Vision	Supports	All text-related items and navigation items are readable using a screen reader. Tested with VoiceOver on Mac OSX and Narrator on Windows 11.
302.3 Without Perception of Color	Supports	No color perception necessary for site usability or navigation.
302.4 Without Hearing	Partially Supports	The website does not rely on audio to be usable, however, blog posts may include links to videos that require audio to be played.
302.5 With Limited Hearing	Partially Supports	The website does not rely on audio to be usable, however, blog posts may include links to videos that require audio to be played.
302.6 Without Speech	Not Applicable	Website does not require any speech input.
302.7 With Limited Manipulation	Partially Supports	The website can be navigated using a keyboard or switch control, but some links are not selectable using a keyboard (tab or arrow key methods).
302.8 With Limited Reach and Strength	Supports	
302.9 With Limited Language, Cognitive, and Learning Abilities	Partially Supports	Website uses, in some cases, language (acronyms, process 'jargon') that may not always be apparent, but these instances are limited to a small number.

Chapter 4: Hardware

Notes:

The Berla website does not require any specific or additional hardware to be used or browsed.

Chapter 5: Software

Notes:

Criteria	Conformance Level	Remarks and Explanations
501.1 Scope – Incorporation of WCAG 2.0 AA	Partially Supported	Not all navigation is keyboard enabled and labeling has not been optimized
<u>502 Interoperability with Assistive Technology</u>		
502.2.1 User Control of Accessibility Features	Supports	
502.2.2 No Disruption of Accessibility Features	Supports	
502.3 Accessibility Services		
502.3.1 Object Information	Partially Supported	Objects will be read by the screen reader but may be object names and not what is shown on the screen
502.3.2 Modification of Object Information	Supports	
502.3.3 Row, Column, and Headers	Supports	
502.3.4 Values	Supports	
502.3.5 Modification of Values	Supports	

Criteria	Conformance Level	Remarks and Explanations
502.3.6 Label Relationships	Not Applicable	This kind of relationship was not found in iVe.
502.3.7 Hierarchical Relationships	Supports	
502.3.8 Text	Supports	
502.3.9 Modification of Text	Supports	
502.3.10 List of Actions	Not Supported	List of actions were not available during our testing
502.3.11 Actions on Objects	Partially Supported	Selection of list items and selecting child cells in a table row could not be performed in our testing.
502.3.12 Focus Cursor	Supports	
502.3.13 Modification of Focus Cursor	Supports	
502.3.14 Event Notification	Not Supported	iVe does not support any non-visual event notifications
502.4 Platform Accessibility Features	Supports	
<u>503 Applications</u>		
503.2 User Preferences	Partially Supported	iVe has limited capability for changing colors and map styles.
503.3 Alternative User Interfaces	Not Applicable	An alternative user interface is not included in iVe.
503.4 User Controls for Captions and Audio Description		
503.4.1 Caption Controls	Not Supported	There is no ability for caption controls in our informational videos.

Criteria	Conformance Level	Remarks and Explanations
503.4.2 Audio Description Controls	Supports	
<u>504 Authoring Tools</u>		
504.2 Content Creation or Editing (if not authoring tool, enter “not applicable”)	Partially Support	Not all navigation is keyboard enabled and labeling has not been optimized
504.2.1 Preservation of Information Provided for Accessibility in Format Conversion	Not Supported	
504.2.2 PDF Export	Not Supported	Not currently supported but available in the PDF export tool we use.
504.3 Prompts	Not Supported	
504.4 Templates	Not Supported	

Chapter 6: Support Documentation and Services

Notes:

Criteria	Conformance Level	Remarks and Explanations
601.1 Scope		
<u>602 Support Documentation</u>		
602.2 Accessibility and Compatibility Features	Not Supported	
602.3 Electronic Support Documentation	Partially Supported	Not all navigation is keyboard enabled
602.4 Alternate Formats for Non-Electronic Support Documentation	Not Supported	
<u>603 Support Services</u>		
603.2 Information on Accessibility and Compatibility Features	Not Supported	
603.3 Accommodation of Communication Needs	Not Supported	

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